

(Circle One) Constable/Justice of The Peace

Of Ward/District SevenLivingston, Louisiana

## Financial Statements

As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to

Be filed with the Legislative Auditor

Within 90 days after the close of the fiscal year.

## AFFIDAVIT

Personally came and appeared before the undersigned authority, (Circle One) Constable or Justice of the Peace (your name) Sandra M. Allen Causey, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Livingston Parish, Louisiana, as of December 31, 2003, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Sandra M. Allen Causey, who duly sworn, deposes, and says that the (Circle One) Constable/Justice of the Peace of Ward/District Seven and Livingston Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2003, and accordingly, is not required to have an audit or a compilation and attestation for the previously mentioned fiscal year.

Sandra M. Allen Causey  
Signature

Sworn to and subscribed before me, this 13 day of Feb, 2004.

Sarah M. Walker  
NOTARY PUBLIC

Constable/Justice Name  
Street or P.O. Box  
City  
Zip Code  
Telephone Number  
FAX Number

Please Complete this Section:

Sandra M. Allen Causey  
10964 LA. Hwy. 1033  
Denham Springs, LA.  
70726  
225-664-9151  
225-667-5530

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2-25-04

# Statement A

(Your Name) SANDRA M. AIKEN CAUSEY  
 (Circle One) Constable/Justice of the Peace  
 of Ward/District Seven  
Livingston, Louisiana

Balance Sheet, December 31, 2003

## ASSETS:

Cash and cash equivalents on hand  
 Investments (fair value) on hand  
 Office furnishings (Cost of desks, etc)  
 Equipment (Cost of fax machine, etc) computa/printer  
 Total Assets

| General<br>Fund          | Garnishment<br>Fund | Total |
|--------------------------|---------------------|-------|
| <u>-0-</u>               | <u>-0-</u>          |       |
| <u>-0-</u>               |                     |       |
| <u>-0-</u>               |                     |       |
| <u>3000.00</u>           |                     |       |
| <u>3000<sup>00</sup></u> | <u>-0-</u>          |       |

## LIABILITIES AND FUND BALANCE:

### Liabilities:

Cash overdraft  
 Garnishments due to others  
 Other liabilities  
 Total Liabilities

|            |  |  |
|------------|--|--|
|            |  |  |
|            |  |  |
|            |  |  |
| <u>-0-</u> |  |  |

\*\*Fund balance

Total Liabilities and Fund Balance

|            |            |  |
|------------|------------|--|
|            |            |  |
| <u>-0-</u> | <u>-0-</u> |  |

\*\*This amount should agree with the fund balance  
 at the end of the year on Statement B (F from  
 Statement B)

Statement B

(Your Name) Sandra M. Allen Causey  
 (Circle One) Constable/Justice of the Peace  
 of Ward/District Sever  
Livingston, Louisiana

Statement of Cash Receipts and Disbursements  
 For the Year Ended December 31, 2003

|  | General Fund         | Garnishment Fund |
|--|----------------------|------------------|
| <b>CASH RECEIPTS:</b>                                    |                      |                  |
| * State salary supplement received                       | 375 <sup>00</sup>    |                  |
| * Parish salary received                                 | 3600.22              |                  |
| Garnishments collected                                   | - 0 -                |                  |
| Total Fees collected                                     | 1040.00              |                  |
|  | 1500.00              |                  |
| Total cash receipts                                      | A 6515.22            |                  |
| <b>OFFICE DISBURSEMENTS:</b>                             |                      |                  |
| Fees paid to constable (may apply to Justice of Peace)   | 1040 <sup>00</sup>   |                  |
| Other operating services (cost of fax line, etc)         | 540.00               |                  |
| Materials and supplies (stationery, postage, etc)        | 500.00               |                  |
| Travel and other charges                                 |                      |                  |
| Constable/Justice of the peace                           | 300.00               |                  |
| Others   |                      |                  |
| Capital outlay (cost of purchases of equipment, etc)     | 3000.00              |                  |
| Garnishments paid to others                              | - 0 -                |                  |
| Total office disbursements                               | B 5380 <sup>00</sup> |                  |
| Available for salaries (A less B)                        | 1135.22              |                  |
| Salary and related benefits:                             |                      |                  |
| Amount retained by justice of the peace or constable     |                      |                  |
| Amount paid to other employees, if applicable            | - 0 -                |                  |
| Total salaries paid                                      | C - 0 -              |                  |
| Increase or (decrease) in fund balance (A less B less C) | D - 0 -              |                  |
| Fund Balance at the beginning of the year                | E neg.               |                  |
| Fund balance (deficit) at end of the year (D plus E)     | F - 0 -              |                  |

\* Required Information, please provide the total annual amount

E This is the amount of the fund balance at the end of the prior year